



4921 BABCOCK TRAIL
 INVER GROVE HEIGHTS, MN 55077
 PHONE (651) 457-4441 FAX (651) 457-0676

E-MAIL: wreaths@evergreenindustries.net
 TOLL-FREE (800) 284-3048

ORGANIZATION DATA SHEET

YOUR GROUP'S OFFICIAL NAME _____
 (Include sponsor if you have one)

WREATH CHAIR PERSON'S NAME _____
 (You will be our contact for all correspondence and invoicing)

YOUR STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

YOUR TELEPHONE: HOME () _____ WORK () _____

ARE YOU A PREVIOUS CUSTOMER? YES NO IF YES, PLEASE GIVE US YOUR CUSTOMER CODE: _____



NUMBER OF PEOPLE WHO WILL BE ACTIVELY SELLING? _____

HOW MANY "SALES AIDS" DO YOU NEED? _____

WHAT DATES DO YOU WISH DELIVERY (3-DAY RANGE) _____
 (No deliveries made on Sundays or Holidays). If your order is coming via Common Carrier or UPS there will be no deliveries Sat., Sun. or Thanksgiving weekend, which includes Friday.

NOTE: YOUR ORDER MUST BE RECEIVED MINIMUM OF 2 WEEKS BEFORE YOU EXPECT DELIVERY, OR NOT LATER THAN NOVEMBER 15TH.

OUR GROUP WISHES TO SELL THE FOLLOWING ITEMS

DECORATED WREATHS

PLAIN BALSAM WREATH - ITEM #10

BALSAM/PINE WREATH - ITEM #25

NOTE - IT IS BEST TO LIMIT YOUR SELECTION TO SEVERAL SIZES OF WREATHS ONLY

- 18 - INCH 22 - INCH 25 - INCH 28 - INCH 30 - INCH
 36 - INCH 42 - INCH 48 - INCH 60 - INCH 72 - INCH 84 - INCH

PLASTIC BOWS - AVAILABLE ON ITEM #10 ONLY

VELVET BOWS - AVAILABLE ON ITEMS #10 & 25

OPTIONAL PLASTIC BAGGING

WE WISH OUR 18-22-25 INCH ONLY WREATHS TO BE BAGGED IN PLASTIC
 NOTE - SEE PRICE LIST FOR ADDITIONAL COST

OPTIONAL BUTTON BOW

WE WISH OUR 18"-30" WREATHS TO HAVE 4-LOOP BUTTON BOWS, WHICH ARE AVAILABLE IN PLASTIC AND VELVET.
 NOTE - SEE PRICE LIST FOR ADDITIONAL COST

BALSAM GARLAND

- PLAIN BALSAM ITEM #26 BALSAM/PINE ITEM #27
 15 - FT. COIL 25 - FT. COIL 50 - FT. COIL 100 - FT. COIL

BALSAM DOOR SWAGS

- ITEM #9
 VELVET BOW PLASTIC BOW

HOLIDAY CENTERPIECE

ITEM #60
 INCLUDES MAGIC PULL-BOW

CHRISTMAS CANE

ITEM #61
 INCLUDES VELVET BOW

HOLIDAY CROSS

ITEM #62
 INCLUDES VELVET BOW

MAIL - BOX SWAG

ITEM #63
 INCLUDES MAGIC PULL-BOW

PREMIER PRODUCTS

All items come individually

- Voyageur Wreath Chippewa Diamond Swag
 Itasca Wreath Evergreen Holiday Ball

WE WANT TO SELL THE FOLLOWING ITEMS FOR DIRECT SHIPMENT

- | | |
|---|--|
| <input type="checkbox"/> 22" Gift-Box Wreath (Most Popular) | <input type="checkbox"/> 25" Voyageur Wreath |
| <input type="checkbox"/> Holiday Centerpiece | <input type="checkbox"/> 25" Itasca Wreath |
| <input type="checkbox"/> Mail Box Swag | <input type="checkbox"/> Chippewa Diamond Swag |
| <input type="checkbox"/> Evergreen Holiday Ball | # of Forms _____ |

Note: Based on your selection of one or more of these items, we will send the appropriate form. On form, just include pricing on items you want to offer, and N/A for all others you don't sell.

SHIPPING INSTRUCTIONS

- EVERGREEN INDUSTRIES PLEASE SHIP PREPAID AND BILL US USING RATES SHOWN ON PRICE LIST.
- WE WILL PICK-UP OURSELVES, AND CALL AT LEAST THREE DAYS BEFORE SCHEDULED DATE TO ARRANGE PICK-UP TIME. FAILURE TO DO THIS WILL RESULT IN A DELAY!
- WE WILL MAKE OUR OWN FREIGHT ARRANGEMENTS AND INSTRUCT EVERGREEN INDUSTRIES ACCORDINGLY. WE ALSO WILL CALL EVERGREEN INDUSTRIES NO LATER THAN 3 DAYS BEFORE OUR CARRIER WILL ARRIVE TO PICK UP MATERIAL, WITH SCHEDULED DATE, TIME AND CARRIER NAME. WE UNDERSTAND THIS IS EXTREMELY IMPORTANT SO A SCHEDULE CAN BE SET UP FOR LOADING. FAILURE TO DO THIS WILL RESULT IN A DELAY!

TERMS & CONDITIONS

1. WHEN PLACING YOUR ORDER, WE ASSUME MOST MATERIAL HAS BEEN PRE-SOLD AND NOT PURCHASED ON SPECULATION, THEREFORE NO CREDITS WILL BE ISSUED FOR UNSOLD PRODUCTS.
2. WE UNCONDITIONALLY GUARANTEE ALL OUR PRODUCTS FOR FRESHNESS AND QUALITY OF CONSTRUCTION. IF YOU RECEIVE ANY DEFECTIVE MATERIAL OR SHORTAGES, WE WILL IMMEDIATELY REPLACE OR CREDIT YOUR ACCOUNT AS LONG AS WE ARE NOTIFIED WITHIN 10 DAYS AFTER DELIVERY. CREDITS LIMITED TO QUOTED COST OF MATERIAL ONLY.
3. YOUR ORDER MUST BE PLACED NO LATER THAN 14 DAYS PRIOR TO THE FIRST DAY OF YOUR DELIVERY DATE RANGE OR NOT LATER THAN NOVEMBER 15th. IF THESE CONDITIONS ARE NOT MET YOUR ORDER WILL BE DELAYED.
4. WE PRIDE OURSELVES ON THE RELIABILITY OF OUR DELIVERY, BUT CANNOT BE HELD RESPONSIBLE FOR UNMET DELIVERY DATES CAUSED BY TRUCKING DELAYS, STRIKES OR EMBARGOS. ALSO INCLUDED ARE BLIZZARDS, STORMS, FLOODS OR OTHER "ACTS OF GOD" WHICH AFFECT YOUR DELIVERY OR THE HARVESTING AND/OR PRODUCTION OF MATERIAL PRIOR TO DELIVERY. WE ALSO CANNOT BE HELD RESPONSIBLE FOR ANY SHORTAGES THAT OCCUR BECAUSE OF THE PREVIOUSLY MENTIONED REASONS. **UNDER NO CIRCUMSTANCES WILL CREDIT BE GIVEN FOR FREIGHT CHARGES.**
5. CUSTOMER MUST BE PREPARED TO ACCEPT DELIVERY OF MATERIAL DURING THEIR "THREE-DAY RANGE", AND ANY MODIFICATION, IF NOT APPROVED BY EVERGREEN INDUSTRIES, WILL RESULT IN THE ORDER BEING DELAYED.
6. IF YOUR ORDER ARRIVES VIA UPS OR COMMON CARRIER, IT IS YOUR RESPONSIBILITY TO NOTE ANY DAMAGE OR SHORTAGES ON THE FREIGHT BILL BEFORE SIGNING. **(THIS IS VERY IMPORTANT, AND WE SHOULD BE NOTIFIED IMMEDIATELY FOR REPLACEMENTS.)**
7. OUR PAYMENT TERMS TO ALL QUALIFIED FUND-RAISING ORGANIZATIONS ARE **NET 30 DAYS FROM THE DAY YOU MAKE YOUR DELIVERY AND COLLECT YOUR FUNDS.** A SERVICE CHARGE MAY BE ADDED FOR ANY LATE PAYMENTS.

**IF YOU HAVE ANY QUESTIONS RELATING TO THIS DATA SHEET
CALL US TOLL-FREE 1 (800) 284-3048
GOOD LUCK THIS YEAR!**

I UNDERSTAND AND ACKNOWLEDGE THE TERMS AND CONDITIONS RELATING TO THE PURCHASE, PAYMENT AND DELIVERY OF MATERIAL ORDERED FROM EVERGREEN INDUSTRIES BY THE ORGANIZATION I REPRESENT.

SIGNED: _____

DATE: _____

OFFICE USE ONLY

DATE ORDER RCVD _____
ENTD MASTER FL _____
RESPLTR SENT _____
"S.A." SENT _____